

## Documents necessary for employment

- copies of school certificates;
- copies of employment certificates from previous employers;
- training certificates and other certificates (if there are any);
- certificates of qualification, e.g. forklift operator's license;
- employee's health certificate with valid results of a test for presence of pathogens (sanitary-epidemiological) ATTENTION! REQUIREMENT NECESSARY FOR ALL PERSONS WORKING IN CONTACT WITH FOOD
- laboratory tests: morphology, ESR, glucose, general urinalysis — for all employees;
- general eye examination — for employees using screens and driving vehicles for business purposes;
- general neurological examination — for employees driving vehicles for business purposes;
- psychological consultation (psycho-motor skills' test) — for employees driving vehicles for business purposes;
- Assessment of mesopic and glare vision (by ophthalmologist or psychologist)

The employer shall bear the cost of examinations upon receipt of a bill or an invoice.

- ID number, PESEL personal identification number (PESEL), NIP tax identification number (when its used for tax identification purposes);
- military service book;
- data necessary to insure family members;
- data of the beneficiary (in cases of joining a group insurance);
- personal bank account number, where the payment shall be transferred.